

Retail Order Form

Please attach additional forms as needed. Supplied and personalized designs are non-refundable.

STEP 1: Billing Address (Must Match Credit Card Information)		
Name:		
Address:		
City:	State:	Zip:
Phone:	Alt #:	
Email:		


STEP 2: Shipping Address <input type="checkbox"/> Same <input type="checkbox"/> Residential <input type="checkbox"/> Business		
Company Name:		
Name:		
Address:		
City:	State:	Zip:
Phone:	Alt #:	

Custom Insert Sizing Chart	
Size	Maximum Allowed Size
10oz Wavy	2.5" Wide x 3" Tall
Mug	3" Wide x 2.5" Tall
16oz	3" Wide x 3.5" Tall
24oz	3" Wide x 2.5" Tall
Water Bottle	3" Wide x 2.75" Tall

Printed items must be on card stock or photo paper and must not exceed the thickness of a nickel (0.2cm). No stickers, magnets, licensed items, laminates, transfers or Velcro® backed items. Please do not use paper clips to attach inserts/photos as it may damage the items. We recommend placing items in plastic zip bags and stapling them to the order form. All items subject to quality review.

STEP 3: Tumbler Order (Side 1)			
Description of items to be inserted:			
Check size and write in quantity.	<input type="checkbox"/> 10oz Wavy Qty: _____	<input type="checkbox"/> 24oz Tumbler Qty: _____	<input type="checkbox"/> Water Bottle Qty: _____ (Includes Gray Lid)
	<input type="checkbox"/> 16oz Tumbler Qty: _____		
	<input type="checkbox"/> Mug Qty: _____		
	Price: \$10.99 ea	Price: \$14.99 ea	Price: \$19.99 ea

Tumbler Price	Side 1 Insert/ Personalization + \$6.00 Per Item	Side 2 Insert/ Personalization + \$4.00 Per Item (STEP 4) <small>NOTE: Water Bottle personalization will be below insert on the same side.</small>
Promo Code: _____		

STEP 4: Personalization (Side 2 Optional)			
Note: Water Bottle can only be personalized on the front side underneath photo/insert.			
Font Style: (Choose font and check style you would like.)			
BLOCK (Check One)	<input type="checkbox"/> Upper & Lower <input type="checkbox"/> All Upper .5" <input type="checkbox"/> Initial (up to 3)	<i>Script</i> (Check One)	<input type="checkbox"/> Upper & Lower <input type="checkbox"/> All Upper .5" <input type="checkbox"/> Initial (up to 3)
			<input type="checkbox"/> Circle Monogram 2" (Must be 3 letters) Not available on Water Bottles when inserting a photo.
Font Color: (Check one color.)			
<input type="checkbox"/> Black	<input type="checkbox"/> Chocolate	<input type="checkbox"/> Fuchsia	<input type="checkbox"/> Green
<input type="checkbox"/> Red	<input type="checkbox"/> Navy Blue	<input type="checkbox"/> Purple	<input type="checkbox"/> Turquoise
		<input type="checkbox"/> White	<input type="checkbox"/> Yellow
Line 1	<input type="text"/>	<input type="text"/>	<input type="text"/>
Line 2	<input type="text"/>	<input type="text"/>	<input type="text"/>
Line 3*	<input type="text"/>	<input type="text"/>	<input type="text"/>
<small>Suggestions for a Monogram: Order of initials for an INDIVIDUAL: First, Last, Middle; Order of initials for a MARRIED COUPLE: Bride's First, Couple's Last, Groom's First. *Not available Water Bottle</small>			

STEP 5: Payment
Customer Care will contact you for payment when your order is ready. If applicable, discounts, taxes and/or shipping will be calculated at that time. Please do not include any credit card information with your order.

Ground Shipping Costs	
Up to \$9.99	\$4.95
\$10.00 to \$24.99	\$6.95
\$25.00 to \$49.99	\$7.95
\$50 or more	FREE